

Unified School District 334

P.O. Box 334
Miltonvale, Kansas 67466-0394
(785) 427-3334

Classified

SOUTHERN CLOUD U.S.D. #334

PO Box 334

Miltonvale, KS 67466-0334

District Telephone (785) 427-3334

Glasco Telephone (785) 568-2291

Miltonvale Telephone (785) 427-3250

APPLICATION FOR CLASSIFIED EMPLOYMENT

Date _____ 20 _____

Notice to Applicant:

It is the policy of the Board of Education of Unified School District No. 334, Glasco, Kansas, to assure equal opportunity to qualified individuals regardless of their race, religion, color, sex, disability, national origin, ancestry, or age, and to promote the full realization of equal employment opportunities to everyone.

This policy covers all aspects of employment relationship including recruitment, hiring, placement, promotion, transfer, training and apprenticeship, compensation, layoff, termination, and harassment.

(Last Name) (First Name) (Middle Name)

COMPLETE ADDRESS AND TELEPHONE NUMBER:

Present: _____ City _____ State _____ Zip _____

Permanent: _____ City _____ State _____ Zip _____

Telephone No. (____) _____ - _____

POSITION(S) DESIRED:

EDUCATIONAL AND PROFESSIONAL TRAINING

List school, location and degree received.

High School _____

College _____

Special Training and Certificates _____

OTHER WORK EXPERIENCE

List below three persons who know about your ability as an employee and about your general qualifications. Qualification of applicants under consideration may be investigated by correspondence.

Name

Supervisor

Address

Dates

Telephone Number

Name

Supervisor

Address

Dates

Telephone Number

Name

Supervisor

Address

Dates

Telephone Number

REFERENCES

List below three persons who know about your ability as an employee and about your general qualifications. Qualification of applicants under consideration may be investigated by correspondence.

Name and Title

Address and Telephone Number

GENERAL INFORMATION

Have you ever been dismissed or asked to resign from employment? _____

If yes, please explain: _____

Why do you wish to leave your present position? _____

Why do you wish to work in this district? _____

How long do you plan to reside in this area? _____

What duties or activities are you willing to direct and/or sponsor?

List any other information concerning yourself, which in your judgment might be helpful as we consider your application.

AGREEMENT

I hereby certify that the above information is true, accurate, and complete, to the best of my knowledge. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that this application and records become the property of the District, which reserves the right to accept or reject it. I further agree to observe all rules, regulations, and policies of the District now in force and effect or as they may change during my employment, if I am employed by the District.

In addition, I hereby authorize Unified School District No. 334 to conduct work history, personal reference, and/or police record inquiries to determine my acceptability for employment.

Signature of Applicant

Date